

While completing your project within one year to your satisfaction is one of our goals, we cannot guarantee that we will do all of the work you request. Due to the number of requests we have, we may not be able to do your project. We try to match the skill level of our volunteers to that which your particular job requires, but this is not always possible. We are also concerned with the safety of our volunteers and discourage them from doing any work that may cause injury or impose a risk to their health.

By signing the application, you are affirming that the project for which you are requesting help is one you are not able to complete with the resources currently available to you.

You also understand that there is risk of damage to your personal property by volunteers. In order for us to proceed, you must agree to not hold Good Works or our volunteers liable for any damage to your property. You agree to release Good Works, Inc. from all liabilities to property and personal injury.

Although Good Works does accept donations through the mail, we do not allow volunteers or staff to accept financial contributions for the projects that they do for you.

If you wish to make a contribution, please mail this to Good Works at PO Box 4, Athens, OH 45701.

If you should have any problems with staff, volunteers, or the execution of your project, please call Paul Richard at 740/594-3336.

***Keep this document for future reference.
Do not send this back to Good Works.
Send back only the application form
(included in this mailing) that you
complete***



GOOD WORKS

Neighbors

Helping Neighbors

Guidelines for Serving our Neighbors

CELEBRATING 35 YEARS

Good Works Hannah House 740-594-3336

P.O. Box 4, Athens, Ohio 45701

www.good-works.net • email:

goodworks@good-works.net

Neighbors Helping Neighbors is a volunteer based initiative to help people who are seniors and/or struggling with disabilities in Athens County, who are attempting to live on low, fixed incomes. Our staff coordinates groups of volunteers who work with us to help people in our community. We hope we can help you too! We provide volunteers with a wide range of home maintenance abilities (some with few skills but big hearts!), to work on the project with which you need help.

We will need the information from a completed application to help us determine whether or not we can assist you. After we receive your completed and signed application, we will contact you to set up a time to visit you and review the project with which you are needing help.

The following are guidelines that we use in serving the people of Athens County through Neighbors Helping Neighbors:

1. We provide you with volunteers for you to complete your project. While we do provide GW staff supervision of your project, we are not a general contractor and we are not a professional home renovation/repair business.
2. We do not provide materials for the project. The funds for materials must come from your own resources. These can be paid to the GW staff person supervising your project. PLEASE DO NOT GIVE CASH OR CHECKS TO ANY VOLUNTEERS. If you mail this payment to Good Works, please indicate in the memo "Neighbors Helping Neighbors" so it is credited to your project.
3. We do not commit to doing your project until an agreement has been made with you regarding what we can and cannot do.
4. We may not be able to finish your project in the time frame that you expected. We may not be able to do all that you request. Keep in mind that we are assisting you with a project that you have. That is all that we are committing to – providing you with assistance for a project you have.
5. You will need to be present when the volunteers come to help you. Welcome these as guests to your home.
6. If you are physically able, you, or a member of your family, are encouraged to work with the volunteers on your project. This is not a requirement for us to help you.
7. We do not guarantee that we will do this project for you.
8. Projects of health and safety will take precedence over projects of a cosmetic nature.
9. If you are placed on a mowing rotation, we do not guarantee mowing your lawn more than once a month. Otherwise, we will only mow your lawn one time. (See our statement about Lawn Care Services for more information about this.)
10. There is no guarantee or warranty expressed or implied in the work that is done, now or when the project is complete. Good Works is not a general contractor service. You are agreeing to have volunteers do your project with you. If you are concerned about this, you should not consider Good Works Neighbors Helping Neighbors as a possible resource to help you with your project.
11. Your application for Neighbors Helping Neighbors is only good for the year in which you applied for assistance. If at the end of the year your project has not been completed, we will attempt to contact you to discern if you are interested in having your project considered for the following year.