



Kids' Discovery Club 2019

Caitlyn O'Connell, Kids' Discovery Club Director

Dear Parents and Guardians,

Welcome to the 2019 Summer Kids' Discovery Club! This form is the beginning of communication between you, the parent or guardian, and the staff of Discovery Club. The valuable information you provide on this form will help us as we serve your child this summer, and we ask for your signature on **all three** sections. The first section involves general information about Discovery Club. The second involves medical releases, and the third is our behavior expectation. **If you are enrolling more than one child, we will need a separate registration form for each child.** Please note that Kids' Discovery Club is first come, first serve. Once we hit a capacity of 30 participants we will begin a waiting list.

Thank you, and I look forward to getting to know you more this summer!

Caitlyn O'Connell
740.594.3339

I. General Information

Name of Child: _____ Birth Date: _____

Name of Parent or Guardian: _____

Primary phone number: _____ Secondary phone number: _____

Address: _____

Email (optional): _____

This is the primary contact information we will use in communicating with you about your child.

Daily Schedule (June 17th-August 1st):

9:00 a.m. – Arrival and Check-In at The Plains United Methodist Church

9:30 a.m. – Morning free time ends, daily activities begin

11:10 a.m. – Faith Time begins

11:45 a.m. – Discovery Club transitions into Community Lunch

12:00 p.m. – The Community Lunch begins, followed by unstructured free time for children

12:40-1:00 p.m. – Discovery Club ends and child/children should be picked up!

Although we will use this schedule as a general guide, there may be events that will require an adjustment to the schedule such as field trips, location change, special guests, etc...

When a child is dropped off or arrives for Discovery Club, it is our expectation that he/she will be staying with us for the entire morning. We will not permit your child to leave until 11:45 a.m. If you need to make an exception to this for your child, we will need written permission from you.

CELEBRATING 38 YEARS!

Administrative Offices (740) 594-3339 • Hannah House 594-3336 • Timothy House 594-3333

www.good-works.net • email: email@good-works.net

Field Trips

We will be taking your child on field trips within walking distance of The Plains UMC throughout the summer, such as to The Plains Library or to The Plains Community Park. Permission forms will be sent home for each of these events. These forms will need to be returned prior to each field trip in order for your child to participate. **In order for children to participate in the field trip, they must be present for at least one day during the week of the field trip.**

Summer Lunch

Good Works, Inc. will be providing a daily Community Lunch at The Plains UMC at 11:45 a.m. each day. **You are welcome and encouraged to participate in this meal with your child! We may ask you to sit separately with your child if Discovery Club tables are filled.**

The Plains UMC

The Plains United Methodist Church would like to send a written invitation to your family regarding the dates of their summer Vacation Bible School, as well as the opportunity to inform you about other initiatives involving children and youth at the church.

Your initials indicate you are okay with the release of your name and address to The Plains UMC_____

Release of Claims

While we at Good Works, Inc. and The Plains United Methodist Church will provide an atmosphere and an environment that will be safe for your child, you agree not to hold Good Works, Inc., staff and volunteers, The Plains United Methodist Church, staff and volunteers, responsible for any accidents that may occur while your child is with us. We commit to doing all that we can to ensure the safety of your child by providing adequate supervision at all times.

I understand and agree to the information listed above and give permission for my child to participate in the Summer Kids' Discovery Club to be held at The Plains United Methodist Church.

Signature of Parent/Guardian: _____ **Date:** _____

All children will need to be signed out each day by you or a person you have approved through written notification. If you trust your child to walk home alone at the end of the day, we will also need written permission from you. Please use the space below for this communication.

II. Emergency Medical Authorization

Please refrain from bringing your child to Discovery Club on a day he or she is ill. It may be necessary for us to contact you during the day if your child is involved in an accident or becomes ill. We will contact you with the information you provided on Page 1. The additional information you provide below will enable Good Works' staff to authorize treatment for children who become ill or injured while under Discovery Club supervision when you cannot be reached. **If you prefer not to give consent for medical treatment, please sign the last section only.**

Mother's name: _____ Father's name: _____

Child lives with: _____ Mother & Father _____ Mother only _____ Father only

Other: _____

How can parents/guardians be reached if not home during the day?

Mother: _____ Daytime phone: _____

Father: _____ Daytime phone: _____

Other: _____ Daytime phone: _____

Other persons to contact in an emergency:

1) Name: _____ Relationship: _____

Primary phone (_____) _____ - _____ Secondary phone: (_____) _____ - _____

2) Name: _____ Relationship: _____

Primary phone (_____) _____ - _____ Secondary phone: (_____) _____ - _____

Babysitter (if applicable): _____ Phone: (_____) _____ - _____

Signature of Parent/Guardian: _____ Date: _____

In the event that reasonable attempts to contact me have been unsuccessful, I hereby give my consent for:

(1) The administration of any treatment deemed necessary by my doctors, or, if the designated preferred practitioner is not available, by another licensed physician;

and

(2) The transfer of the child to any hospital reasonably accessible.

This authorization does not cover major surgery unless the medical opinions of two other licensed physicians, concurring in the necessity for such surgery, are obtained prior to the performance of such surgery.

(Signature required on page 4)

Medical & Insurance Information

List any allergies, health conditions and/or medications: _____

Family Doctor's Name: _____ Phone (____) _____ - _____

Address: _____

City: _____ State: _____ Zip: _____

Immunizations up to date? Yes _____ No _____ Date of last Tetanus shot: _____

Explain: _____

Insurance Company: _____ Phone (____) _____ - _____

Name of Policyholder: _____

Relationship to Participant: _____

Medical Insurance Policy Number: _____

Parent/Guardian Release only if giving consent:

In order that my child may receive the necessary medical treatment from medical staff of an area hospital, I hereby consent to medical treatment for my child. This pertains to any injury or illness during the dates of the Summer Kids' Discovery Club (June 17th – August 1st, 2019) and related field trips in the area. I also authorize the designated adult or event staff to obtain such treatment. I accept full financial responsibility for all medical expenses to be paid either by me or by my insurance company.

Signature of Parent/Guardian: _____ Date: _____

If NOT giving consent, sign this section only!

I do not give consent for emergency medical treatment of my child. In the event of illness or injury requiring emergency treatment, I wish for the Summer Kids' Discovery Club staff to take the following actions:

Signature of Parent/Guardian: _____ Date: _____

III. Behavior Expectation

We are so excited and honored that you have registered your child with Kids' Discovery Club this summer! Among the Good Works Community, we desire to care for and encourage children positively in ways that will benefit their lives and the lives of those around them. We will positively reinforce your child daily, and we will deal with inappropriate behavior fairly and consistently each day. A basic Three Strike Rule will be followed:

Strike 1: First warning

Strike 2: Second warning

Strike 3: Time out

If inappropriate behavior continues, the child will be asked not to return to the Discovery Club for anywhere between one day and five days, depending on the severity of that day's misconduct. We may also ask a child not to return for the duration of the summer if severe behavior continues.

We expect your child to follow these six basic rules:

Be Safe: Think before acting. Do not place self or others in danger.

Be Kind: Never speak or act in a way that could hurt others.

Be Neat: Clean up after self and others. Be constructive, not destructive.

Be Respectful: Regard others as valuable. Listen when others are speaking.

Follow Directions: The rules are important and are to be followed at all times. In addition, a child should respond immediately whenever an adult calls his/her name.

Have Fun: This goes without saying!

You can expect us, the volunteers and staff of Good Works, Inc., to practice the following:

Kindness to the children, staff and volunteers.

Gentleness in the things we say and do.

Honesty with others...and we expect it in return.

Patience with the shortcomings of others.

Respect the children, staff and volunteers.

Trust the children and *be trustworthy*.

Empower the children by providing a context for them to succeed.

Communicate with children and ask them to talk with us.

Dignify children by helping them to believe in themselves.

Challenge children to make decisions that allow them to grow and excel.

Apologize as soon as we realize we have made a mistake.

Please share answers to the following questions in order to help us get to know your child better:

- *Does your child get overwhelmed or over stimulated in large group settings? _____*
- *Does your child tend to be more quiet/reserved or outspoken/talkative? _____*
- *Please share any further comments, concerns or ways we can positively support your child:*

I understand and agree to the information detailed above regarding the behavior expectations of both my child and the volunteers and staff of the Summer Kids' Discovery Club to be held at The Plains United Methodist Church.

Signature of Parent/Guardian: _____ **Date:** _____